

Board of Commissioners

75 Langley Drive • Lawrenceville, GA 30046-6935
770.822.7000 • www.gwinnettcounty.com

Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Unofficial
Work Session Minutes
Tuesday, January 2, 2018 - 10:00 AM

Present: Charlotte J. Nash, Lynette Howard, John Heard
Absent: Jace Brooks, Tommy Hunter

I. Call To Order

II. Approval of Agenda

{Action: Approve Motion: Howard Second: Heard Vote: 3-0; Nash-Yes; Brooks-Absent; Howard-Yes; Hunter-Absent; Heard-Yes}

III. New Business

I. Commissioners

2018-0038 Approval of appointment of the Vice Chairman of the Board of Commissioners for 2018.

Consent – Nash - Appoint Jace Brooks

2018-0039 Approval to appoint Chris Barneycastle to the Tree Advisory Committee. Term expires December 31, 2019.

Consent – Howard

2018-0040 Approval of appointment to the Water & Sewer Authority. Term expires December 31, 2018. Incumbent Stephen Hill. Chairman's Appointment

Discussion - Nash

2018-0041 Approval of appointment to the Water & Sewer Authority. Term expires December 31, 2018. Incumbent Larry Genn. District 1/Brooks

Discussion - Heard

2018-0042 Approval of appointment to the Water & Sewer Authority. Term expires December 31, 2018. Incumbent Michael Sullivan. District 2/Howard

Discussion - Howard

2018-0043 Approval of appointment to the Water & Sewer Authority. Term expires December 31, 2018. Incumbent Wayne Hill. District 3/Hunter

Discussion - Heard

Work Session Unofficial Minutes
Tuesday, January 2, 2018 - 10:00 AM
Page 2

III. New Business

I. Commissioners

2018-0044 Approval of appointment to the Water & Sewer Authority. Term expires December 31, 2018. Incumbent Chip Randall. District 4/Heard

Consent – Heard - Appoint Chip Randall

2. Multiple Departments

2018-0011 Approval to renew BL017-15, purchase only and purchase and installation of sod on an annual contract (March 27, 2018 through March 26, 2019), Departments of Community Services and Water Resources, with A&N Sod Supply, Inc.; ACS Landscape Management, Inc.; Arthur A. Jones & Associates dba Buck Jones Nursery; Kirkpatrick's Turf & Landscape Management; and North Georgia Turf, Inc., base bid \$329,300.00 (negotiated cost savings of approximately \$9,893.43). (Staff Recommendation: Approval)

Consent – Heard

3. Community Services/Tina Fleming

2018-0010 Award BL109-17, construction of Alexander Park phase II, to low bidder, Lovvorn Construction, Inc., amount not to exceed \$4,584,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST Programs. District 3/Hunter (Staff Recommendation: Award)

Consent – Heard

2018-0012 Approval to renew BL114-16, landscape maintenance on an annual contract (February 08, 2018 through February 07, 2019), with ACS Landscape Management, Inc. and Georgia Green Grounds Care, base bid \$207,561.00. (Staff Recommendation: Approval)

Consent – Howard

2018-0023 Approval/authorization for the Chairman to execute any and all documents necessary to grant a 0.181-acre of anode ground bed easement and a 0.055-acre of access easement on Tax Parcel No. R2002 001 to City of Buford for \$2,596.00. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Approval)

Consent – Howard

III. New Business

4. Financial Services/Maria Woods

2018-0007 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$12,736,250.00, a decrease in assessed value of \$473,060.00 for a net increase of \$12,263,190.00 for tax years 2010 thru 2017. (Staff Recommendation: Approval)

Consent – Heard

2018-0008 Approval to renew RP034-16, printing and mailing of various tax forms on an annual contract (February 08, 2018 through February 07, 2019), with Diversified Companies, LLC, base amount \$159,408.50. (Staff Recommendation: Approval)

Consent – Howard

2018-0045 Approval of the November 30, 2017 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

Consent – Howard

2018-0006 Approval/authorization to submit to the U.S. Department of Housing and Urban Development revised FY2016-2017 Action Plans for the Community Development Block Grant (CDBG) and the Emergency Solutions Grant (ESG) programs. Approval/authorization to implement these programs as specified on the attached Action List; and for the Chairman, or designee, to sign any necessary grant documents subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Heard

2018-0017 Approval and adoption of the fiscal year 2018 Operating, Capital and Grant budgets, and preliminary approval of the 2019-2023 Capital Improvement Plan. (Staff Recommendation: Approval)

Discussion - Heard

Work Session Unofficial Minutes
Tuesday, January 2, 2018 - 10:00 AM
Page 4

III. New Business

5. Support Services/Angelia Parham

2018-0046 Approval to declare the December 2017 surplus list of vehicles and equipment as surplus/salvage to be disposed of in accordance with Gwinnett County Code of Ordinances (Chapter 2, Article VII, Division 7 2-607 - Disposition of Personal Property). The means of disposal could include, but is not limited to, internet auction, public auction, third party auction company, and sealed bid. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Howard

6. Transportation/Alan Chapman

2018-0018 Approval/authorization for the Chairman to execute Parcel 4A Quit Claim Deed for Right of Way dedication with the Georgia Department of Transportation for Old Highway 78 @ Walton Court. No cost associated. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Approval)

Consent – Heard

2018-0019 Approval/authorization for Chairman to execute Change Order No. 2-Final with E.R. Snell Contractor, Inc., on the Jimmy Carter Boulevard I-85 Diverging Diamond Interchange project. Total Increase: \$120,300.00. Reduction: \$123,566.41. Revised Contract Amount: \$6,048,098.39. This is the final change order for this contract. Subject to approval as to form by the Law Department. This contract is funded by the 2009 SPLOST Program, the Gateway 85 CID and State Road and Tollway Authority. District 2/Howard (Staff Recommendation: Approval)

Consent – Howard

Work Session Unofficial Minutes
Tuesday, January 2, 2018 - 10:00 AM
Page 5

IV. Old Business

I. Commissioners

2017-5002 Approval Formerly 20170087, of appointments to the Development Advisory Committee, Planning & Development Recommendations: Mark Richardson, Home Builder Representative; Jennifer DeWeese, Office Developer Representative; Jeff Tullis, Planning Commission Representative; Taylor Anderson, Registered Engineer Representative; Terri Rosamond, Utilities Coordinating Committee Representative; James Touchton, Council for Quality Growth Representative. Terms expire December 31, 2018. (Tabled on 10/03/2017)

2017-5005 Approval Formerly 20170220, to fill the unexpired term of Anthony Rodriguez to the Arts Facility Authority. Term expires June 30, 2017. District 3/Hunter (Tabled on 09/26/2017)

IV. Old Business

I. Commissioners

2017-5008 Approval Formerly 20170379, to fill the unexpired term of Keith Odom to the Tree Advisory Committee. Term expires December 31, 2017. District 4/Heard (Tabled on 11/07/2017)

2. Financial Services/Maria Woods

2017-5525 Approval of Change Order No. 4 to RP027-14, United States Housing and Urban Development (HUD) program management services on a multi-year contract, with W. Frank Newton, Inc., increasing the contract by \$40,000.00. The contract amount is adjusted from \$3,644,821.17 to \$3,684,821.17. Change order to follow award. Subject to approval as to form by the Law Department. This contract is funded by the United States Housing and Urban Development (HUD) Program. (Tabled on 12/19/2017) (Staff Recommendation: Approval)

V. Adjournment

{Action: Adjourn Motion: Howard Second: Heard Vote: 3-0; Nash-Yes; Brooks-Absent; Howard-Yes; Hunter-Absent; Heard-Yes}